

FIRAT UNIVERSITY SCHOOL OF FOREIGN LANGUAGES

ENGLISH PLACEMENT EXAM RULES AND REGULATIONS

To ensure the English Placement Exam is conducted securely, in an orderly manner, and under equal conditions, candidates must adhere to the rules specified below.

- 1.Candidates are responsible for checking the exam date, time, building, and hall details announced by the School of Foreign Languages prior to the exam date.
- 2.The 1st and 2nd sessions of the Placement Exam will be held consecutively, with a duration of 30 minutes allocated for each session. The total exam duration will be 60 minutes.
- 3.Candidates must be present at the exam building at least 30 minutes before the scheduled start time.
- 4.Candidates are required to bring a valid official photo ID to the exam. Candidates whose identity cannot be verified will not be admitted to the exam.
- 5.Candidates may only take the exam in the hall assigned to them and at the specific seat indicated by the invigilators.
- 6.Candidates arriving within the first 15 minutes after the exam begins will be admitted; however, no additional time will be granted to them. Candidates arriving after the first 15 minutes will not be admitted.
- 7.Candidates may not leave the exam hall during the first 30 minutes of the exam. Candidates who leave the hall after submitting their exam papers will not be readmitted.
- 8.The use of mobile phones, smartwatches, tablets, headphones, electronic dictionaries, audio or video recording devices, and similar electronic devices with communication or data storage capabilities is prohibited during the exam.
- 9.The use of books, dictionaries, lecture notes, papers, electronic materials, or similar auxiliary resources that are not explicitly permitted during the exam is prohibited.
- 10.Candidates are prohibited from talking to or signaling each other, looking at each other's exam papers, or exchanging information or materials during the exam.

11. An official report shall be drawn up regarding candidates who cheat, attempt to cheat, provide answers to others, or violate exam security, and the provisions of the relevant legislation shall be applied.
12. Candidates are required to completely and accurately fill in and code their full name, student number, booklet type, and other information on the answer sheet/optical form.
13. Candidates must check the question booklet, answer sheet, and other exam documents provided to them before the exam begins; if any documents are missing or defective, they must immediately report the situation to the exam invigilator.
14. Candidates may not request explanations from invigilators regarding the meaning or correct answer of exam questions. Any suspected printing, pagination, or technical errors must be reported to the invigilator.
15. Question booklets, answer sheets, writing paper, scratch paper, or any other exam-related materials may not be removed from the exam hall; no images or recordings of exam materials may be made.
16. Candidates must comply with the invigilator's instructions regarding exam conduct and security throughout the exam.
17. Candidates who have completed the exam and left the hall are prohibited from waiting in the corridors, communicating with candidates still taking the exam, or making noise in the vicinity of the exam halls.
18. The success criteria, sections, and scoring principles of the Proficiency Exam are applied in accordance with relevant regulations and the exam announcement issued by the School of Foreign Languages.
19. Candidates with special needs requesting exam accommodations must submit an application, accompanied by the necessary documentation, within the timeframe specified by the School.
20. Exam results are announced via the official channels of the School of Foreign Languages. Objections regarding exam results must be submitted in accordance with the procedures and timeframes stipulated in the relevant regulations.
21. All candidates participating in the exam are deemed to have read and accepted the announced exam rules.

IMPORTANT REMINDER:

Candidates are strongly advised to bring valid identification documents and the necessary stationery with them to the exam, and to be present at the exam building at least 30 minutes before the scheduled exam time.

Fırat University

Directorate of the School of Foreign Languages